Date: 31.05.2024

To

The HR Manager,

Banglalink Digital Communications,

Segunbagicha, Dhaka-1200.

Subejct: Requestimg to do a project in your company.

Dear HR Manager,

I am writing to express my interest in exploring opportunities to undertake a project at your company. As a final year student in Folklore Studies at Jatiya Kabi Kazi Nazrul Islam University, I am eager to apply my skills and knowledge in a real-world setting and gain valuable industry experience.

I am particularly drawn to this company because of its reputation, mission & values. I believe that my skills and interests align with the company's goals, and I am confident that I can make a meaningful contribution to your organization.

I would be grateful if we could discuss this proposal further and explore the possibilities of working together. Please let me know if this is something that would be of interest to the company, and if so, what the next steps would be.

Thank you for considering my request. I look forward to the opportunity to discuss this further with you.

Sincerely,

Md. Munzurul Haque